

DEPARTMENT OF WORKFORCE DEVELOPMENT
DIVISION OF EMPLOYMENT AND TRAINING
ADMINISTRATOR'S MEMO SERIES

☒ ACTION 12-06
☐ NOTICE

ISSUE DATE: 09/18/2012
DISPOSAL DATE: Ongoing

*PROGRAM CATEGORIES:

<input type="checkbox"/> AS	<input type="checkbox"/> FM	<input type="checkbox"/> LM	<input checked="" type="checkbox"/> TC
<input checked="" type="checkbox"/> CR	<input checked="" type="checkbox"/> IT	<input checked="" type="checkbox"/> ML	<input checked="" type="checkbox"/> TR
<input type="checkbox"/> FL	<input checked="" type="checkbox"/> JC	<input checked="" type="checkbox"/> TA	<input checked="" type="checkbox"/> WIA
			<input type="checkbox"/> YA

TO: Workforce Development Board (WDB) Directors
Workforce Development Board Equal Opportunity Officers
Disability Resource Coordinators
Job Service District Offices
Vocational Rehabilitation Offices
Job Center Partner Agencies

FROM: Lisa Boyd
Division Administrator



RE: Workforce Investment Act Physical, Programmatic and Communication Accessibility Requirements

PURPOSE: To announce the Division of Employment and Training's (DET) implementation of its continuing commitment to ensure compliance with the physical, programmatic and communication accessibility requirements established in the non-discrimination regulation at Section 188 of the Workforce Investment Act (WIA) of 1998 regarding individuals with disabilities.

BACKGROUND: A public entity shall operate each service, program, or activity so that the service, program or activity, when viewed in its entirety is readily accessible to and useable by individuals with disabilities.

*PROGRAM CATEGORIES:

AS--Apprenticeship
Standards
CR--Civil Rights

FL--Foreign Labor Certification
FM--Financial Management
Requirements
IT--IT Systems
JC--Job Center

LM--Labor Market
Information
ML--Migrant Labor
TA--Trade Assistance
TC--Tax Credit Programs

TR--Transportation
WIA--Workforce
Investment Act
YA--Youth Apprenticeship

09/18/2012

POLICY: Annually, each Workforce Development Board (WDB) administrative entity shall assess the physical, programmatic and communication accessibility of its comprehensive Job Centers to determine they are in compliance with the accessibility requirements for individuals with pursuant to WIA Section 188. A Webinar to familiarize WDBs with administering the 188 Disability Checklist took place on September 11, 2012 from 9:00 am – Noon.

ACTION SUMMARY STATEMENT: Workforce Investment Boards (WIB) funded by WIA Title I, utilizing the WIA Section 188 Disability Checklist will establish teams of their partner agencies to review, assess and upgrade the access of individuals with disabilities to the comprehensive One-Stop Career Center/Job Center system in their jurisdictions. Responses are due to Bill Franks by October 31, 2012. Should there be a necessity for corrective actions, these will be negotiated between the WDB and DET.

CONTACT: Bill Franks, DET Equal Opportunity Officer, (608) 266-6889; TTY (608) 275-1165 or William.Franks@dwd.wisconsin.gov

Attachment(s): WIA SECTION 188 DISABILITY CHECKLIST

<http://www.dol.gov/oasam/programs/crc/section188.htm>